

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, March 4, 2014 (7:30 PM)**

**ROLL CALL**

## Superintendents Recommendations

### 5.1 HSD Borrowing By-Law No. 2/2014

**ORIGINAL - Motion** Member (**Ron Falk**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'to give First Reading to HSD Debenture By-Law No. 2/2014 for the following projects:

Stonybrook Middle School - Stair Crawler	\$ 5,000
SRSS- Stair Crawler	\$ 5,000
Woodlawn - Phase 3 Envelope & Roof Replace	\$ 50,200
SRSS - Roof Systems Replacement	\$ 237,100
SRSS - New School Addition / Renovation	\$1,052,100
Total	\$1,349,400'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 – 0**

### 5.2 2014/15 Budget Proposal

**ORIGINAL - Motion** Member (**Ron Falk**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'To approve the 2014/15 budget in the amount of \$85,032,900 (\$76,784,400 Operating Budget, \$1,837,700 Transfers to Capital and \$6,410,800 Debenture Debt servicing of principle and interest).'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

### 5.3 2014 Mill Rate Proposal

**ORIGINAL - Motion** Member (**Ron Falk**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'To approve the 2014 mill rate of 15.59, which will be an decrease of 1.20 mills from 2013, representing a 7.1% decrease.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

### 5.4 HR Staffing Report - Support Staff for the period February 18-28, 2014

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Support Staff for the period February 18-28, 2014 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

### 5.5 HR Staffing Report - Teachers for the period February 18-28, 2014

**ORIGINAL - Motion** Member (**Andrew Wiebe**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Teachers for the period February 18-28, 2014 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

## Adoption of the In-Camera Bo

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

### **6.2 Minutes of Committee of the Whole In-Camera Meeting, February 18, 2014**

**ORIGINAL – Motion** Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera Meeting held on Tuesday, February 18, 2014 at 4:00 p.m., in the Board room.'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

## **Business Arising out of Minutes**

### **Committee Reports - Education**

#### **8.1 Education Committee Report - February 18, 2014**

#### **8.2 AFM Counsellor Monthly Report - January 2014**

AFM monthly report - Daniel Dacombe

#### **8.3 SRSS Report of Enrolment by Major - January 2014**

SRSS Report of Enrolment by Major as of January 2014.

#### **8.4 Woodlawn School - Outdoor Learning Environment**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend to grant Woodlawn School permission to pursue planning an outdoor learning environment. They may now contact Bob Proulx, Maintenance Supervisor to begin the planning process.'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

#### **8.5 University of Manitoba WISE Kid-Netic Energy Camp**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'Recommend to enter into an agreement with University of Manitoba WISE Kid-Netic Energy Camps for a one-week day camp from August 18-22, 2014 at Southwood School and to subsidize the program by contributing \$2,500 to offset the cost of student registration fees. Please note: the week of the camp has been moved to Aug. 11-15, 2014 to accommodate Southwood School's schedule.'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

#### **8.6 Woodlawn School - Grade 4 WOW Students**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'Recommend to grant Woodlawn School Grade 4 WOW (Woodlawn Outstanding Workers) students permission to use social media to promote and raise money for the organization Recreational Opportunities for Children Inc. The students, with Colin Campbell's (VP) supervision will open up a donation site using Caring.com and promote this site using Twitter and HSD Blog.'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

### **8.7 SRSS - Link Crew Training Session**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'Recommend to grant SRSS Sr. Admin team permission to send three teachers to attend Link Crew: A High School Orientation and Training Program in Chaska, Minnesota from March 24-26, 2014. It is understood that SRSS will cover any substitute costs.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

### **8.8 Education Committee Budget and Grants Awarded Reports**

Education budget and awarded grant summary as of February 13, 2014.

### **8.9 School Requests for Permission to Participate in Various Field Trips and Financial Assistance**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend to grant the following requests: 1. SRSS Jazz Bands and Vocal Ensemble to attend the Brandon Jazz Festival from March 20-21, 2014. 2. NCI Turning Point Learning Program students to participate in an outdoor education and life skills experience to Riding Mountain National Park from June 11-13, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

### **8.10 Link Crew: A High School Orientation and Transition - SRSS**

The SRSS Sr. Admin team have applied for the Innovation Grant to be used for a new program - Link Crew-A High School Orientation and Transition Program to be implemented in September 2014. Please note: this grant application will be tabled until March 30, 2014. All grant applications will be reviewed at that time.

### **8.11 Outdoor Learning Environment - Woodlawn School**

Woodlawn School has applied for the Innovation Grant to be used for the Outdoor Learning Environment project. Please note: this grant application will be tabled until March 30, 2014. All grant applications will be reviewed at that time.

### **8.12 Niverville Collegiate - Grade 6 & 8 Outdoor Education Program**

Niverville Collegiate has applied for the School Initiated Learning Trips grant to be applied to the Grade 6 & 8 Outdoor Education Program. Please note: this grant application will be tabled until March 30, 2014. All grant applications will be considered at that time.

### **8.13 Stonybrook Middle School - Grade 8 & 9 Band & Sr. Jazz Ensemble**

Stonybrook Middle School has applied for the School Initiated Learning Trip grant. This grant would be applied to the Grade 8 & 9 band and sr. jazz ensemble to participate in the Rocky Mountain Music Festival in Banff, AB. Please note: this request has been tabled until March 30, 2014. All grant applications will be considered at that time.

## **Committee Reports - Finance / Audit**

### **9.1 Report of Finance / Audit Committee Meeting, February 12, 2014**

### **9.2 Latest Estimate 2013/14 Fiscal Year**

**9.3 Revenue Summary with 2013-14 Projected Surplus**

Draft 2014/15 budget with a \$500,000 surplus in 2013/14.

**9.4 Revenue Summary with No 2013/14 Surplus**

2014/15 Draft budget with no 2013/14 surplus.

**9.5 Projected 2015-16 Budget Effect**

Projected 2015/16 Budget based on 2014/15 Budget

**9.6 Budget Changes from Status Quo**

**9.7 SS Budget Recap**

**9.8 Report of Finance / Audit Committee Meeting, February 18, 2014**

**9.9 Revenue Summary - February 2014**

As of February 12/14.

**9.10 Location Summary - February 2014**

As of February 12/14.

**9.11 Administration Summary - February 2014**

As of February 12/14.

**9.12 Transportation Summary - February 2014**

As of February 12/14.

**9.13 Staffing Level Variances - February 2014**

As of February 14/14.

**9.14 Identified Variances to Budget - February 2014**

As of Feb 14/14.

**9.15 Expense & MasterCard Report - Rotation #3**

**Committee Reports - Governance / Public & Staff**

**10.1 Report of Governance / Public & Staff Committee Meeting, February 18, 2014**

**10.2 Governance Committee Report Review - September 16, 2013**

**10.3 Board Committee and Scheduled Policy Reviews for 2010-2014**

**10.4 Policy AEA - Smoke Free Environment**

**ORIGINAL - Motion** Member **(Randy Hildebrand)** Moved, Member **(Ron Falk)** seconded to approve the **ORIGINAL** motion 'to approve the revised policy AEA – Smoke Free Environment'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

**10.5 Policy AF - Respect for Human Diversity**

**ORIGINAL - Motion** Member (**Randy Hildebrand**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'to give first reading to policy AF – Respect for Human Diversity.'

Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0** Abstain: **1**. The motion **Carried. 6 - 0**

**Committee Reports - Operations**

**11.1 Report of Operations Committee Meeting, February 18, 2014**

**11.2 Bus Purchasing for 14/15 Budget**

**11.3 AIA Camp Request**

**NEW - Motion** Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **NEW** motion 'to approve Athletes in Action request to hold camps in the Clearspring Middle School for the week of August 18 - 22, 2014 (volleyball). All fees related to this rental will be waived including insurance subject to proof of insurance being provided to the division.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

**11.4 Niverville Olde Tyme Country Fair**

**ORIGINAL - Motion** Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'To approve the Town

